



No.K-14012/101(6)/2015-SCM-III-V

**Government of India
Ministry of Urban Development
Smart Cities Division-III**

Nirman Bhavan, New Delhi

Dated: 19th April 2017

OFFICE MEMORANDUM

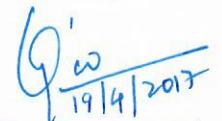
Subject: Technical Assistance to Smart Cities/ AMRUT cities for undertaking Urban Reforms.

The Ministry of Urban Development (MoUD) is providing technical assistance to the Smart Cities for undertaking Urban Reforms, which are envisaged in the AMRUT. The funds for these reforms are being provided by the Ministry under the Capacity Building for Urban Development (CBUD) programme. For this, the MoUD had earlier shortlisted separate panels of consulting firms along with Model Request for Proposals (RFPs) for addressing the following urban reforms in Smart Cities:

- (i) **Credit Rating of Urban Local Bodies** (vide OM no. K-13014/4/2015-SCM-III (V) dated 09-11-2015)
- (ii) Enhancement of **Advertisement Tax** (vide OM no. K.14012/101(6)2016-SCM-III-V dated 29-7-2016)
- (iii) Reduction of **NRW** (vide OM no. K.14012/101(11)2016-SCM-III-V dated 29-7-2016)
- (iv) Improvement of **Property Tax** (vide OM No. K.14012/101(5)2016-SCM-III-V dated 05-08-2016)
- (v) **Value Capturing Financing Tools** (vide OM No. K.14012/101(46)2015-SCM-III-V dated 30-08-2016)
- (vi) **Transaction Advisory Firms** for Issuing **Municipal Bonds** (vide OM No. K.14012/101(16)/2016-SCM-III-V dated 24-10-2016).

2 It has now been decided by the Competent Authority to widen the scope of funding of these Urban Reforms beyond Smart Cities to AMRUT cities. **As such, all the States/Smart Cities/AMRUT cities are advised to immediately take up these Urban Reforms for availing funding under CBUD programme.** It may be noted that only those consultancy works which are awarded on or before 31st May, 2017; and will complete all deliverables specified in RFPs on or before 31st May, 2018 shall be eligible for funding under CBUD programme.

3. Model Request for Proposals (RfPs) to procure consulting firms from the empanelled lists have also been prepared under each reform and can be downloaded from www.smartcities.gov.in->or www.amrut.gov.in->Downloads->OMs/Toolkit. The RfPs, are based on the QCBS method as per the World Bank guidelines. **The RfPs may be customised as per the requirements of the State/City such that all the deliverables may be completed by 31st May 2018. The States/AMRUT/Smart Cities may issue the RfPs, at the earliest, to the empanelled consulting firms for providing technical assistance.** For funding through CBUD, a copy of the contract signed with consulting firm may be sent to the MoUD. **The funding for the Smart Cities/AMRUT cities will be done under the Capacity Building for Urban Development (CBUD), for those consultancy services which are awarded on or before 31st May 2017.**



(G. Vijay Kumar)

Under Secretary to the Govt. of India

Tel. No. 23063217

To

1. The Principal Secretaries (UD) of all States/UTs.
2. All Municipal Commissioners of Smart Cities/AMRUT Cities.

Copy to

- (1) JS(UD), MoUD.

जि. विजय कुमार/G.VIJAY KUMAR
अवर सचिव/Under Secretary
शहरी विकास मंत्रालय
Ministry of Urban Development
भारत सरकार/Govt. of India
नई दिल्ली/New Delhi

Documents/information required for funding through Capacity Building for Urban Development (CBUD) Project funded through World Bank for the claim:

1. Copy of Contract with the consulting firm (Hard copy and soft copy with payment recommendation)
2. Original Invoice from the Consultant
3. Original Deliverable (Hard Copy and Soft Copy)
4. Annexure 1 Certificate of Adherence (To be submitted after signing of the Contract Agreement)
5. Annexure2: Certificate of Adherence (To be submitted along with each payment)
6. Proof of payment of service tax (If consultant has claimed service tax in invoice)



जि. विजय कुमार/G.VIJAY KUMAR
अपर सचिव/Under Secretary
शहरी विकास मंत्रालय
Ministry of Urban Development
भारत सरकार/Govt. of India
नई दिल्ली/New Delhi

Annexure1: Certificate of Adherence (To be submitted after signing of the Contract Agreement)

Please tick the appropriate Box

S.No.	Item	Remarks
1	Whether Procurement is as per Standard RFP Document?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Whether Selection is from empanelled firms?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Whether Selection is as per Selection Method prescribed in Standard RFP Document?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Whether evaluation is as per evaluation criteria prescribed under Standard RFP document.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Whether Contract has been signed after incorporating comments of the MoUD	Yes <input type="checkbox"/> N.A. <input type="checkbox"/> No <input type="checkbox"/>

Commissioner/Authorised Signatory

Annexure2: Certificate of Adherence (To be submitted along with each payment Bill)

Name of Assignment:

Name of the Consulting Firm:

Name of State		Due Date of Deliverable	
Name of City		Date of submission of Deliverable and its Acceptance	
Value of Contract		Amount due on Acceptance of Deliverable.	

Certified that the Consulting Firm has submitted the deliverable on time and the same is as per TOR. The deliverable (_____) has been accepted and recommended for payment.

Commissioner/Authorised Signatory